



**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

Wayland's Annual Town Meeting was held on Monday, May 1, 2023 in the Wayland High School Field House.

The Annual Town Meeting was called to order at 6:49 PM by Moderator Dennis Berry and at that time, it was determined the quorum of 100 had been met by 102 checkins.

Moderator Berry began the meeting by informing those in attendance the votes would be taken by using electronic handheld clickers and reviewed the procedures to be used for electronic voting.

Mr. Berry announced the 2023 Annual Town Meeting would be his last meeting to moderate. He thanked everyone for their support but felt it was time to let someone else take over. He then introduced the newly-elected Moderator Miranda Jones. Ms. Jones was elected at the 2023 Annual Town Election in April and her term is for three years. Along with the introduction of Ms. Jones, newly hired Town Manager Michael McCall and Town Clerk Trudy Reid were introduced. Mr. McCall made a few remarks and thanked everyone for their support. Continuing with the introductions, State Rep David Linsky and State Senator Jamie Eldridge. Both gentlemen are Wayland's new legislative representatives due to the 2020 Federal Census and redistricting. The time keeper, Alessandra Kingsford, along with the members of the Select Board and Finance Committee were also introduced. The Select Board in attendance included Chair Cherry Karlson, David Watkins, Thomas Fay, Carol Martin and Adam Gutbezahl. Attending for the finance committee included Steve Correia, Pamela Roman, Jonathan Barnett and Michael Hoyle.

To get everyone comfortable with electronic voting, Moderator Berry started with a test question. Hearing no questions on the voting method, Mr. Berry seemed satisfied everyone was comfortable with the handheld clickers. Mr. Berry read the election results from the 2023 Annual Town Meeting, congratulated the newcomers and said a few words of thanks to the outgoing individuals. Next, Mr. Berry showed the return of service confirming the Town Meeting warrant was properly served.

Mr. Berry explained that many of the articles would be adopted under the Abbreviated Presentation Procedure. Specifically, of the articles, presented by the Select Board and other Town Boards and Committees would not require a second to their respective motions due to the fact that each Board previously had voted at their respective properly posted meeting to allow the article to appear on the warrant.

Using electronic check in stations, 182 registered voters checked in throughout the meeting, with many Town of Wayland department heads attending.



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ARTICLE 1: Recognize Citizens and Employees for Particular Service to the Town

To determine whether the Town will recognize the achievements and contributions to Town government of citizens and employees:

1. To recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive);
2. To recognize employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2023, with a minimum of 20 years of service;
3. To request Town Meeting observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure, who passed away since the adjournment of the 2022 Annual Town Meeting.

The following citizens are recognized for their extensive service to the Town:

The following town and school employees have retired since the 2022 Annual Town Meeting or will retire before June 30, 2023 and have or will have served the Town for over 20 years:

Charles Akins	Police Sergeant	39 years
John Berry	DPW	34 years
Jamie Berger	Police Detective Sergeant	25 years
Marie Dorr	School Food Service Manager	29 years
Stephen Farina	School Psychologist	22 years
Kathleen Hodge	School Dept - Account Coordinator	30 years
William Kane	DPW	22 years
Celeste Larson	Teacher	24 years
Marie Pesaturo	Teacher	26 years
Linda Stockwood	Teacher	30 years
Mark Wilkins	Police Officer	34 years

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

Majority Vote Required



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ARTICLE 1: Recognize Citizens and Employees for Particular Service to the Town – CONT'D

MOTION 1: I move you sir that the Town recognize the following town and school employees who have retired since the 2022 Annual Town Meeting, or intend to retire prior to June 30, 2023, and have served the Town for over 20 years:

ACTION: After Motion 1 was made, Moderator Berry asked for a vote.
Electronic Vote – Affirmative – 110 / Negative – 2

MOTION 2: I move you sir that the Town recognize and observe a moment of silence in remembrance of the following elected or appointed volunteers or employees with 10 years of service who have passed away since the 2022 Annual Town Meeting:

Cecil Wareham	June 25, 2021	Fire Department
John McDonald, Jr.	May 21, 2022	DPW – Water
Michael O'Connor	August 17, 2022	Teacher
Mary Kathleen Murray	December 22, 2022	Public Safety Dispatcher
David Nelson	December 31, 2022	Cable Committee
Dorothy Wedlock	January 16, 2023	Building and School Departments
Evelyn M. Ekmejian	January 23, 2023	Council on Aging Committee
Barbara Manley	January 24, 2023	Wayland High School Librarian
Sema Faigen	October 23, 2022	School Committee, Finance Committee, Personnel Board
Virginia McNiff	November 17, 2022	School - Food Services
Ronald Profit	April 20, 2023	Fire Chief
James Gazzaniga	April 21, 2023	DPW-Highway

ACTION: Select Board Chair Cherry Karlson read the motion and stated a few others had been added to the list since the warrant was published. Moderator Berry asked for all to rise in a moment of silence. After a moment of silence, Moderator Berry disposed of the Motion 2 under Article 1.

ATTEST:


Trudy L. Reid, Town Clerk



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ARTICLE 2: Pay Previous Fiscal Year Unpaid Bills

To determine whether the Town will vote to:

- a. pay the bills of the prior fiscal years;
- b. appropriate a sum of money for the payment of the foregoing bills of prior fiscal years; and
- c. provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, [by borrowing, or otherwise].

Fiscal Year 2022 liabilities to be paid using Fiscal Year 2023 appropriations:

Aramark	\$ 98.24	FY23 School Budget
Aramark	\$ 119.15	FY23 School Budget
BP Trucking	\$ 402.69	FY23 School Budget
Teachers Discovery	\$ 862.50	FY23 School Budget
Teachers Discovery	\$ 787.03	FY23 School Budget
Multi-Heath Systems Inc.	\$ 311.99	FY23 School Budget
Shred It	\$ 756.90	FY23 School Budget
Gatehouse Media	\$ 1,275.71	FY23 Town Manager Expense Budget
Gaylord Archival	\$ 950.97	FY23 Town Manager Expense Budget

Fiscal Year 2021 liabilities to be paid using Fiscal Year 2023 appropriations:

KP Law	\$ 4,563.46	FY23 Town Manager Expense Budget
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Total \$ 10,128.64

RECOMMENDATION: The Finance Committee recommends approval. Vote: 5-0-0



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ARTICLE 2: Pay Previous Fiscal Year Unpaid Bills – CONT'D

4/5 vote required.

ACTIONS: MOVED by Select Board Chair Cherry Karlson to vote that Article 2 be adopted under the Abbreviated Presentation Procedure and was confirmed the motion is consistent with the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 114 / Negative – 3. Article 2 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 3: Current Year Transfers

To determine whether the Town will vote to transfer from the FY2023 Unclassified Health/Life Insurance account the sum of \$82,000 to supplement the operation and expenses of the Town Departments listed below for the current fiscal year.

CURRENT YEAR TRANSFERS FY2023

PURPOSE:	AMOUNT
1) Treasury Expense	\$ 25,000
2) Treasury Personnel Services	\$ 35,000
3) Finance Personnel Services	\$ 22,000
Total	\$ 82,000

FUNDING SOURCES:	
1) Unclassified: Health/Life Insurance	\$ 25,000
2) Unclassified: Health/Life Insurance	\$ 35,000
3) Unclassified: Health/Life Insurance	\$ 22,000
Total	\$ 82,000

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

Majority vote required.

ACTIONS: MOVED by Select Board Chair Cherry Karlson that Article 3 be adopted under the Abbreviated Presentation Procedure and was confirmed to be consistent with the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 112 / Negative – 6. Article 3 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 4: OPEB Funding

To determine whether the Town will vote to:

- a) appropriate an aggregate amount of \$32,349 to be deposited in the Town's Other Post-Employment Benefits Trust Fund which amount shall be provided by transferring the following sums of money from the enterprise and revolving funds:
- | | |
|-------------------|---------------|
| 1) Food Service | \$ 6,138 |
| 2) BASE | \$ 5,529 |
| 3) Children's Way | \$ 10,547 |
| 4) Water | \$ 7,663 |
| 5) Wastewater | \$ 824 |
| 6) Recreation | \$ 1,648, and |
- b) appropriate \$500,000 to be deposited in the Town's Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by taxation.

RECOMMENDATION:

The Finance Committee recommends approval. Vote: 5-1-0

The Select Board recommends approval. Vote 5-0-0

Majority vote required.

ACTIONS: MOVED by Select Board member David Watkins that Article 3 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical with the warrant. Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 115 / Negative – 8. Article 4 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 5: Enterprise Fund Budgets

To determine whether the Town will vote to raise, appropriate, transfer from available funds or borrow a sum of money in the aggregate amount of \$6,105,250 for the operation and expenses of the Water Enterprise Fund, the Wastewater Enterprise Fund and Transfer Station Enterprise Fund as set forth in the Finance Committee's Budget for Fiscal Year 2024, including capital expenses for equipment, improvements or other purposes, which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town, with such appropriation being raised in the respective departmental receipts and the sum of \$75,000 to be raised by taxation as follows:

1) Water Revenue	\$ 4,700,812
2) Wastewater Revenue	\$ 722,739
3) Wastewater Certified Retained Earnings	\$ 182,923
4) Transfer Station Revenue	\$ 423,776
5) General Fund Subsidy	\$ 75,000

<u>TOWN ENTERPRISE FUNDS (EF)</u>	ACTUAL FY 2021	ACTUAL FY 2022	APPROVED FY 2023	PROPOSED FY 2024
TOTAL WATER EF	\$ 3,772,969	\$ 3,663,397	\$ 4,184,227	\$ 4,700,812
TOTAL WASTEWATER EF	\$ 687,981	\$ 617,271	\$ 923,640	\$ 905,662
TOTAL TRANSFER STATION EF	\$ 361,074	\$ 350,070	\$ 503,942	\$ 498,776

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

Majority vote required.



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ARTICLE 5: Enterprise Fund Budgets – CONT'D

ACTIONS: MOVED by Select Board member David Watkins that Article 5 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant. Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 122 / Negative – 7. Article 5 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 6: Fiscal Year 2024 Revolving Fund – Expenditure Limits

To determine if the Town will vote to set the following enumerated dollar figures as the total amount to be expended from the respective authorized revolving funds for Fiscal Year 2024, or take any action relative thereto:

1. Council on Aging:	\$	34,000
2. School Department / Professional Development:	\$	3,000
3. School Department / Curriculum:	\$	0
4. Recreation:	\$	972,000
5. Recreation Athletic Fields:	\$	400,000
6. Conservation Community Gardens:	\$	3,000

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

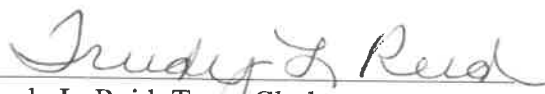
Majority vote required.

ACTIONS: MOVED by Select Board member Tom Fay that Article 6 be adopted under the Abbreviated Presentation Procedure and confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 123 / Negative – 5. Article 6 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 7: Personnel Bylaws and Wage and Classification Plan

To determine whether the Town will vote to

- a) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan (Appendix B) previously adopted by the Town to amend recreational and seasonal positions and adjust selected positions affected by the Massachusetts minimum wage;
- b) amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan (Appendix B) previously adopted by the Town to amend the non-union positions;
- c) transfer from FY2023 budgeted Unclassified: Reserve for Salary Settlement account \$214,355 and from budgeted Debt and Interest account \$349,607 for the purpose of funding the collective bargaining agreement reached between the Town of Wayland and the Fire Union and to authorize the Town Accountant to allocate said amounts to be distributed to and among the department personnel and line items affected thereby in such amounts as are proper and required.

Majority vote required.

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Personnel Board recommends approval. Vote: 4-0-1

The Finance Committee recommends approval. Vote: 5-0-0

ACTIONS: MOVED by Select Board Chair Cherry Karlson that Article 7 be adopted under the Abbreviated Presentation Procedure and confirmed to be substantial to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 108 / Negative – 13. Article 7 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 8: Update the Town's Personnel Handbook, Policies and Procedures and Town Code Chapter 43 Personnel

To determine if the Town will vote to appropriate \$30,000 from General Fund: Unreserved Fund Balance to hire a consultant to work under the direction of the Town Manager, in consultation with the Personnel Board and Select Board, for the purposes of:

- 1) reviewing and recommending revisions to the Town Code Chapter 43 Personnel including without limitation to be consistent with Chapter 33 of the Acts of 2022; and
- 2) updating the Town's Employee Handbook and Personnel Policies and Procedures.

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Personnel Board recommends approval. Vote: 4-0-0

The Finance Committee recommends approval. Vote: 4-0-0

Majority vote required.

ACTIONS: Moved by Select Board member David Watkins to vote that the Town appropriate \$30,000 from the General Fund: Unreserved Fund Balance to hire a consultant to work under the direction of the Town Manager, in consultation with the Personnel Board and Select Board, for the purposes of:

- 1) reviewing and recommending revisions to the Town Code Chapter 43 Personnel including without limitation to be consistent with Chapter 33 of the Acts of 2022; and
- 2) updating the Town's Employee Handbook and Personnel Policies and Procedures.

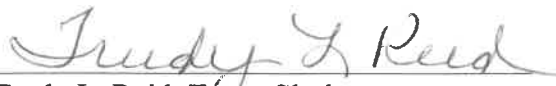
Mr. Watkins stated that review is needed due to the Town Manager Act and that any change would be brought back to a future Town Meeting for a vote.

Maryanne Peabody of the Personnel Board spoke in favor of this motion saying with this vote, it would allow the Personnel Board and the Town Manager to work together on changes.

Seeing or hearing no further comments, Moderator Berry called for a vote.

Electronic vote: Affirmative 139 / Negative – 11. Article 8 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk



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ARTICLE 9: Payment of River's Edge Asbestos Expense

To determine if the Town will appropriate \$524,742 from the Receipts Reserved for Sale of Real Estate account to pay for the expense associated with the removal and related costs of removal of asbestos containing material and associated soil on town-owned land at 484-490 Boston Post Road.

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 4-0-1

Majority vote required.

ACTIONS: MOVED by Select Board Chair Cherry Karlson that Article 9 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 129 / Negative – 15. Article 9 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 10: Surface Water Quality Budget

To determine whether the Town will vote to appropriate \$25,000, or any other sum, for the expenses of the Surface Water Quality Committee to be spent under the direction of the Select Board.

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

Majority vote required.

ACTIONS: MOVED by Select Board Member Carol Martin that the Town vote to appropriate \$25,000 from the General Fund: Unreserved Fund Balance for the expenses of the Surface Water Quality Committee to be spent under the direction of the Select Board. Mrs. Martin explained the motion is substantially the same as the warrant but the funding source was not named in the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 137 / Negative – 4. Article 10 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 11: Special Education Reserve Fund

To see if the Town will vote to:

- a) Establish a fund under the provisions of M.G.L. c. 40 section 13E to be known as the Special Education Reserve Fund, the purpose of which is to allow the Schools, from time to time, to reserve funds that can be used in future years to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out of district tuition, transportation and recovery high school tuition.
- b) Determine whether the Town will vote to appropriate the sum of \$150,000 to said fund to be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 6-0-0

Majority vote required.

ACTIONS: MOVED by School Committee Chair Chris Ryan to see if the Town will vote to: a) establish a fund under the provisions of G.L. c40, section 13E to be known as the Special Education Reserve Fund, the purpose of which is to allow the Schools, from time to time, to reserve funds that can be used in future years to pay, without further appropriate, for unanticipated or unbudgeted costs of special education, out of district, transportation and recovery high school tuition and b) vote to appropriate the sum of \$150,000 to said fund to be provided by taxation. Mr. Ryan spoke in favor of this article to help with school budgeting, and the unanticipated Special Education costs. Mr. Ryan indicated these funds can only be expended/transferred by the majority of the School Committee and the Select Board. There were a few questions from residents for clarification on the motion, which Mr. Ryan provided an explanation.

Seeing or hearing no further questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 131 / Negative – 27. Article 11 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 12: MWRA Admission Application – Approval to Proceed

To determine whether the Town will authorize the Board of Public Works and the Select Board to take any action necessary to pursue admission, as a new community, to the Massachusetts Water Resources Authority water system which would facilitate a permanent connection to this system as a water source for Wayland.

RECOMMENDATION:

The Board of Public Works recommends approval. Vote: 5-0-0

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-1-0

Majority vote required.

ACTION: MOVED by Board of Public Works member Michael Wegerbauer to see if the Town will vote to authorize the Board of Public Works and the Select Board to take any action necessary to pursue admission, as a new community, to the Massachusetts Water Resources Authority water system which would facilitate a permanent connection to this system as a water source for Wayland. Mr. Wegerbauer made several comments in support of this motion. Select Board member Carol Martin spoke twice in favor of this article, once as a member of the Select Board, as well as speaking on her own behalf.

Seeing or hearing no further questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 162 / Negative – 6. Article 12 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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At this point in the meeting, Moderator Berry introduced Richard Turner, Chair of the Public Ceremonies Committee, in order to present the C. Peter R. Gossels Good Government Award, named in honor of Peter's remarkable and esteemed volunteered service to the Town of Wayland over a period of 50 years. Members of the Gossels family were invited to join Mr. Turner at the podium, as well as the Dyer family. The recipient of the second annual C. Peter R. Gossels Good Government Award was proudly given to another outstanding Wayland resident – John C. Dyer. Mr. Dyer was a Korean War veteran, serving the nation in the US Air Force. John and his wife Patricia, raised their family in Wayland, and also spent 50 years serving the Wayland community. Mr. Dyer passed away in 2021 at the age of 87.

Mr. Turner continued with a second announcement from the Public Ceremonies Committee to award the Lydia Maria Child Award for Outstanding Public Service. This year, the award was given to Jane H. Sciacca, who best represented the concern and care that Lydia Maria Child demonstrated for making her community a better place. This presentation will take place at the next Public Ceremonies Committee meeting on May 10, 2023.

Ms. Karen Blumenfeld, Vice Chair of Wayland's Human Rights, Diversity, Equity and Inclusion Committee spoke next at the podium to read the Indigenous Land Acknowledgment. This is read aloud at the start of every HRDEIC meeting.

"This evening the Wayland Human Rights, Diversity, Equity and Inclusion Committee would like to acknowledge the following Indigenous Peoples on whose traditional homelands we live, work and gather today: The Massachusett, the Nipmuc, the Wampanoag, and the Pawtucket. We acknowledge their ancestors, particularly Karto of the Massachusett tribe, who was steward of much of the land now encompassing Sudbury and Wayland when European settlers arrived to colonize this place in 1638. We seek to understand, acknowledge, and remember the painful, ongoing history of war, genocide, and forced removal of Indigenous peoples by European settlers. And we offer a living celebration of the Indigenous communities who are not just part of the past, but who continue to live and make new history here today. May we all commit to deepening our relationships with Indigenous communities and to being their allies in working for justice".



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ARTICLE 13: FY 2024 Omnibus Budget

To determine what sum of money the Town will appropriate for the operation and expenses of the Town including capital expenses for equipment, improvements or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTIONS UNDER ARTICLE 13:

1) “That each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2024 be voted, granted and appropriated as an expenditure for several purposes and uses set forth in said budget establishing a total budget of \$ 99,726,007 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated \$97,715,128 shall be raised by taxation, \$409,400 shall be provided by transfer from Ambulance receipts, \$1,601,479 shall be transfer from other funds.

2) “That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2024 listed on pages 52-58 in the total amount of \$5,456,372 be appropriated for equipment and vehicles acquisitions and projected for the listed departments, each of which shall be an appropriation, and of the total sum so appropriated, the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,876,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, \$1,389,081 to be raised from Surplus Capital Funds, \$1,764,291 shall be provided by transfer from Unreserved Fund Balance, \$288,000 shall be provided from Ambulance Receipts, \$139,000 shall be raised by Water Enterprise Fund Certified Retained Earnings

RECOMMENDATION: The Finance Committee recommends approval. Operating Budget Vote: 6-0-0 and Capital Budget Vote: 4-1-1

Majority vote required.



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ARTICLE 13: FY 2024 Omnibus Budget – Capital Budget - CONT'D

MOTION NO. 1

MOVED by Finance Committee Co-chair Pamela Roman to vote that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2024 listed on pages 43-51 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$99,726,007 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$97,715,128 shall be raised by taxation, \$409,400 shall be provided by transfer from Ambulance receipts, and \$1,601,479 shall be provided by transferred from the following funds:

\$ 1,659	from Council on Aging
\$424,056	from Water Fund
\$ 42,721	from Wastewater Fund
\$ 55,108	from Recreation Revolving
\$ 19,521	from Recreation Fields
\$279,191	from BASE
\$171,378	from Children's Way
\$157,845	from Food Service and
\$450,000	from Receipts Reserved for Sale of Real Estate to defray the costs of debt service

Majority vote required

	FISCAL YEAR 2024 BUDGET	ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2021	FY 2022	FY 2023	FY 2024
	SELECT BOARD				
	PURCHASE OF SERVICES	\$54,169	\$36,096	\$52,000	\$52,000
	SUPPLIES	\$1,150		\$2,000	\$2,000
1	TOTAL EXPENSES	\$55,319	\$36,096	\$54,000	\$54,000
	TOTAL SELECTMEN	\$55,319	\$36,096	\$54,000	\$54,000
	TOWN OFFICE				
2	PERSONNEL SERVICES	\$672,012	\$708,169	\$712,500	\$697,302
	PURCHASE OF SERVICES	\$236,404	\$185,228	\$203,039	\$203,039
	SUPPLIES	\$59,754	\$51,944	\$66,168	\$66,168
3	TOTAL EXPENSES	\$296,158	\$237,172	\$269,207	\$269,207
	TOTAL TOWN OFFICE	\$968,170	\$945,341	\$981,707	\$966,509
	PERSONNEL BOARD				
4	PERSONNEL SERVICES	\$8,000	\$0	\$17,500	\$17,500
				\$0	
	PURCHASE OF SERVICES	\$16,865	\$17,472	\$26,000	\$21,000
5	TOTAL EXPENSES	\$16,865	\$17,472	\$26,000	\$21,000
	TOTAL PERSONNEL BOARD	\$24,865	\$17,472	\$43,500	\$38,500
	FINANCE				
6	PERSONNEL SERVICES	\$280,005	\$318,186	\$325,036	\$365,007
	PURCHASE OF SERVICES	\$46,055	\$63,505	\$65,865	\$65,864
	SUPPLIES	\$0		\$500	\$500
7	TOTAL EXPENSES	\$46,055	\$63,505	\$66,365	\$66,364
	TOTAL FINANCE	\$326,060	\$381,691	\$391,401	\$431,371

	FISCAL YEAR 2024 BUDGET	ACTUAL FY 2021	ACTUAL FY 2022	APPROVED FY 2022	REQUESTED FY 2023
	ASSESSOR				
8	PERSONNEL SERVICES	\$148,673	\$202,878	\$246,745	\$259,837
	PURCHASE OF SERVICES	\$43,788	\$34,065	\$59,201	\$59,201
	SUPPLIES	\$899	\$0	\$2,500	\$2,500
9	TOTAL EXPENSES	\$44,686	\$34,065	\$61,701	\$61,701
	TOTAL ASSESSOR	\$193,359	\$236,943	\$308,446	\$321,538
	TREASURER				
10	PERSONNEL SERVICES	\$165,385	\$223,317	\$209,139	\$233,738
	PURCHASE OF SERVICES	\$65,641	\$125,226	\$63,050	\$66,650
	SUPPLIES	\$24,513	\$24,444	\$25,000	\$25,000
11	TOTAL EXPENSES	\$90,154	\$149,670	\$88,050	\$91,650
	TOTAL TREASURER	\$255,539	\$372,987	\$297,189	\$325,388
	TOWN COUNSEL				
	PURCHASE OF SERVICES	\$306,706	\$213,221	\$244,000	\$244,000
	SUPPLIES	\$0	\$0	\$0	\$0
12	TOTAL EXPENSES	\$306,706	\$213,221	\$244,000	\$244,000
	TOTAL TOWN COUNSEL	\$306,706	\$213,221	\$244,000	\$244,000
	INFORMATION TECHNOLOGY				
13	PERSONNEL SERVICES	\$334,595	\$389,697	\$367,762	\$395,081
	PURCHASE OF SERVICES	\$81,187	\$147,509	\$174,000	\$174,000
	SUPPLIES	\$318,926	\$458,309	\$550,350	\$550,350
14	TOTAL EXPENSES	\$400,113	\$605,818	\$724,350	\$724,350
	TOTAL INFORMATION TECHNOLOGY	\$734,708	\$995,515	\$1,092,112	\$1,119,431

	FISCAL YEAR 2024 BUDGET	ACTUAL FY 2021	ACTUAL FY 2022	APPROVED FY 2023	REQUESTED FY 2024
	TOWN CLERK				
15	PERSONNEL SERVICES	\$140,466	\$139,396	\$186,619	\$222,483
	PURCHASE OF SERVICES	\$72,536	\$42,384	\$79,100	\$54,981
	SUPPLIES	\$2,340	\$1,428	\$1,304	\$1,304
16	TOTAL EXPENSES	\$74,876	\$43,812	\$80,404	\$56,285
	TOTAL TOWN CLERK	\$215,342	\$183,208	\$267,023	\$278,768
	CONSERVATION				
17	PERSONNEL SERVICES	\$209,925	\$207,282	\$254,139	\$252,375
	PURCHASE OF SERVICES	\$19,991	\$48,569	\$43,650	\$39,050
	SUPPLIES	\$8,826	\$6,433	\$17,550	\$17,550
18	TOTAL EXPENSES	\$28,816	\$55,002	\$61,200	\$56,600
	TOTAL CONSERVATION	\$238,741	\$262,284	\$315,339	\$308,975
	PLANNING				
19	PERSONNEL SERVICES	\$102,034	\$90,852	\$103,559	\$106,781
	PURCHASE OF SERVICES	\$1,881	\$2,082	\$7,100	\$6,300
	SUPPLIES	\$225	\$0	\$200	\$200
20	TOTAL EXPENSES	\$2,106	\$2,082	\$7,300	\$6,500
	TOTAL PLANNING	\$104,140	\$92,934	\$110,859	\$113,281
	FACILITIES				
21	PERSONNEL SERVICES	\$447,156	\$531,362	\$642,889	\$653,363
	PURCHASE OF SERVICES	\$525,158	\$501,587	\$301,713	\$301,713
	UTILITIES	\$433,748	\$530,359	\$719,710	\$217,146
	SUPPLIES	\$72,306	\$76,533	\$122,800	\$122,800
22	TOTAL EXPENSES	\$1,031,212	\$1,108,479	\$1,144,223	\$641,659
	TOTAL FACILITIES	\$1,478,368	\$1,639,841	\$1,787,112	\$1,295,022

	<u>FISCAL YEAR 2024 BUDGET</u>	ACTUAL FY 2021	ACTUAL FY 2022	APPROVED FY 2023	REQUESTED FY 2024
	MISC COMMITTEES <i>Historic Commission, Historic District Commission, Public Ceremonies Committee</i>				
	PURCHASE OF SERVICES	\$2,254	\$3,539	\$3,775	\$3,775
23	TOTAL EXPENSES	\$2,254	\$3,539	\$3,775	\$3,775
	TOTAL MISC COMMITTEES	\$2,254	\$3,539	\$3,775	\$3,775
	POLICE				
24	PERSONNEL SERVICES	\$2,652,047	\$2,865,450	\$3,008,304	\$3,083,765
	PURCHASE OF SERVICES	\$96,126	\$116,065	\$123,480	\$178,480
	SUPPLIES	\$224,852	\$221,634	\$284,725	\$284,725
25	TOTAL EXPENSES	\$320,978	\$337,699	\$408,205	\$463,205
	TOTAL POLICE	\$2,973,026	\$3,203,149	\$3,416,509	\$3,546,970
	JOINT COMMUNICATIONS				
26	PERSONNEL SERVICES	\$553,848	\$636,636	\$651,772	\$682,045
	PURCHASE OF SERVICES	\$9,627	\$7,789	\$8,000	\$9,500
	UTILITIES	\$16,726	\$12,383	\$16,000	\$16,000
	SUPPLIES	\$9,704	\$12,306	\$14,000	\$14,000
27	TOTAL EXPENSES	\$36,057	\$32,478	\$38,000	\$39,500
	TOTAL JOINT COMMUNICATIONS	\$589,905	\$669,114	\$689,772	\$721,545

	FISCAL YEAR 2024 BUDGET	ACTUAL FY 2021	ACTUAL FY 2022	APPROVED FY 2023	REQUESTED FY 2024
	FIRE & ALS				
28	PERSONNEL SERVICES	\$2,706,634	\$2,813,267	\$3,044,937	\$3,371,858
	PURCHASE OF SERVICES	\$70,445	\$68,001	\$72,600	\$84,850
	SUPPLIES	\$204,209	\$208,957	\$229,239	\$229,239
29	TOTAL EXPENSES	\$274,655	\$276,958	\$301,839	\$314,089
	TOTAL FIRE	\$2,981,289	\$3,090,225	\$3,346,776	\$3,685,947
	BUILDING & ZONING				
30	PERSONNEL SERVICES	\$361,577	\$366,402	\$415,576	\$434,951
	PURCHASE OF SERVICES	\$12,290	\$18,266	\$16,550	\$16,550
	SUPPLIES	\$819	\$5,596	\$1,500	\$1,500
31	TOTAL EXPENSES	\$13,109	\$23,862	\$18,050	\$18,050
	TOTAL BUILDING & ZONING	\$374,685	\$390,264	\$433,626	\$453,001
	SCHOOLS				
32	TOTAL SCHOOLS	\$43,453,057	\$45,222,274	\$47,164,771	\$48,803,195
	REGIONAL VOCATIONAL SCHOOLS				
33	TOTAL REGIONAL VOC SCHOOLS	\$360,163	\$227,357	\$214,000	\$85,810
	DPW				
	PERSONNEL SERVICES	\$2,025,771	\$1,987,101	\$2,321,337	\$2,387,039

34	DPW ENGINEERING				
	PERSONNEL SERVICES	\$293,013	\$254,196	\$329,807	\$330,539
	PURCHASE SERVICES	\$13,552	\$12,145	\$25,500	\$11,580
	SUPPLIES	\$8,829	\$7,233	\$15,420	\$15,420
35	TOTAL EXPENSES	\$22,381	\$19,378	\$40,920	\$27,000
	TOTAL ENGINEERING	\$315,394	\$273,574	\$370,727	\$357,539
36	HIGHWAY				
	PERSONNEL SERVICES	\$1,001,688	\$994,855	\$1,133,034	\$1,157,445
	FISCAL YEAR 2024 BUDGET	ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2021	FY 2022	FY 2023	FY 2024
37	PURCHASE SERVICES	\$412,609	\$387,511	\$469,000	\$494,000
	SUPPLIES	\$114,945	\$126,910	\$167,500	\$167,500
	TOTAL EXPENSES	\$527,554	\$514,421	\$636,500	\$661,500
	TOTAL HIGHWAY	\$1,529,243	\$1,509,276	\$1,769,534	\$1,818,945
38	PARK AND CEMETERY				
	PERSONNEL SERVICES	\$731,069	\$738,050	\$858,496	\$899,055
	PURCHASE SERVICES	\$186,073	\$221,076	\$246,000	\$283,400
	SUPPLIES	\$102,139	\$124,554	\$171,850	\$171,850
39	TOTAL EXPENSES	\$288,211	\$345,630	\$417,850	\$455,250
	TOTAL PARK AND CEMETERY	\$1,019,281	\$1,083,680	\$1,276,346	\$1,354,305
40	LANDFILL				
	PURCHASE SERVICES	\$44,115	\$46,543	\$65,000	\$65,000
	TOTAL DPW	\$2,908,032	\$2,913,073	\$3,481,607	\$3,595,789
41	SNOW AND ICE				
	PERSONNEL SERVICES	\$149,832	\$126,751	\$175,000	\$175,000

42	PURCHASE OF SERVICES	\$117,593	\$105,063	\$100,000	\$125,000
	SUPPLIES	\$232,093	\$240,199	\$225,000	\$225,000
	TOTAL EXPENSES	\$349,686	\$345,262	\$325,000	\$350,000
	TOTAL SNOW	\$499,518	\$472,013	\$500,000	\$525,000

BOARD OF HEALTH					
43	PERSONNEL SERVICES	\$787,952	\$923,136	\$997,878	\$1,072,320
44	PURCHASE OF SERVICES	\$134,474	\$130,161	\$163,854	\$156,059
	SUPPLIES	\$9,429	\$13,313	\$16,700	\$16,700
	TOTAL EXPENSES	\$143,903	\$143,474	\$180,554	\$172,759
	FISCAL YEAR 2024 BUDGET	ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2021	FY 2022	FY 2023	FY 2024
	TOTAL BOARD OF HEALTH	\$931,855	\$1,066,610	\$1,178,432	\$1,245,079
VETERANS SERVICES					
45	PURCHASE OF SERVICES	\$32,888	\$28,956	\$46,000	\$46,000
	SUPPLIES	\$1,276	\$0	\$4,000	\$4,000
	TOTAL EXPENSES	\$34,164	\$28,956	\$50,000	\$50,000
	TOTAL VETERANS SERVICES	\$34,164	\$28,956	\$50,000	\$50,000
COUNCIL ON AGING					
46	PERSONNEL SERVICES	\$251,114	\$246,264	\$271,993	\$307,106
47	PURCHASE OF SERVICES	\$6,995	\$33,690	\$25,850	\$27,000
	SUPPLIES	\$3,259	\$8,981	\$16,300	\$16,300
	TOTAL EXPENSES	\$10,255	\$42,671	\$42,150	\$43,300
	TOTAL COUNCIL ON AGING	\$261,368	\$288,935	\$314,143	\$350,406

	YOUTH SERVICES				
48	PERSONNEL SERVICES	\$235,948	\$321,130	\$303,489	\$310,263
	PURCHASE OF SERVICES	\$270	\$496	\$4,901	\$4,900
	SUPPLIES	\$0	\$0	\$1,650	\$1,650
49	TOTAL EXPENSES	\$270	\$496	\$6,551	\$6,550
	TOTAL YOUTH SERVICES	\$236,218	\$321,626	\$310,040	\$316,813

	LIBRARY				
50	PERSONNEL SERVICES	\$845,658	\$904,368	\$974,114	\$934,919
	PURCHASE OF SERVICES	\$47,914	\$49,669	\$49,437	\$49,437
	SUPPLIES	\$238,306	\$236,799	\$234,792	\$252,083
51	TOTAL EXPENSES	\$286,220	\$286,468	\$284,229	\$301,520
	TOTAL LIBRARY	\$1,131,878	\$1,190,836	\$1,258,343	\$1,236,439
	RECREATION				
52	PERSONNEL SERVICES	\$171,102	\$200,837	\$194,498	\$204,646
	PURCHASE OF SERVICES	\$69,412	\$82,701	\$84,680	\$87,908
	SUPPLIES	\$99	\$0	\$0	\$0
53	TOTAL EXPENSES	\$69,511	\$82,701	\$84,680	\$87,908
	TOTAL RECREATION	\$240,613	\$283,538	\$279,178	\$292,554
	DEBT AND INTEREST				
54	TOTAL DEBT AND INTEREST	\$6,883,151	\$6,634,542	\$6,599,543	\$8,351,117
	RETIREMENT				
	PURCHASE OF SERVICES	\$5,182,237	\$5,378,336	\$5,728,625	\$5,907,067
55	TOTAL RETIREMENT	\$5,182,237	\$5,378,336	\$5,728,625	\$5,907,067

	TOWN ENERGY				
	PURCHASE OF SERVICES	\$0	\$0	\$0	\$523,200
56	TOTAL TOWN ENERGY	\$0	\$0	\$0	\$523,200
	SCHOOL ENERGY				
	PURCHASE OF SERVICES	\$0	\$0	\$0	\$1,073,500
57	TOTAL SCHOOL ENERGY	\$0	\$0	\$0	\$1,073,500

	UNCLASSIFIED				
	HEALTH & LIFE INSURANCE				
	Employee Health Insurance (426)	\$6,168,198	\$6,218,198	\$6,716,925	\$6,790,756
	Retiree Health Insurance (456)	\$1,815,981	\$1,850,981	\$1,946,700	\$2,009,160
	Health Insurance Incentive Waiver (53)	\$264,205	\$308,894	\$249,200	\$267,300
	Employee & Retiree Life Insurance (603)	\$30,396	\$30,396	\$31,200	\$31,200
	Other Expenses	\$166,536	\$166,536	\$203,800	\$103,800
58	TOTAL HEALTH/LIFE INSURANCE	\$8,445,316	\$8,575,005	\$9,147,825	\$9,202,216
	OTHER INSURANCE				
59	PROPERTY, CASUALTY & LIABILITY INSURANCE	\$742,095	\$923,140	\$1,086,605	\$1,086,605
60	MEDICARE TAX - 1.45%	\$761,302	\$818,285	\$805,000	\$833,175
61	UNEMPLOYMENT COMPENSATION	\$15,566	\$76,460	\$50,000	\$50,000
62	POLICE/FIRE DISABILITY	\$1,158	\$0	\$15,000	\$15,000
63	OCCUPATIONAL HEALTH	\$8,180	\$370	\$8,000	\$8,000
	TOTAL OTHER INSURANCE	\$1,528,301	\$1,818,255	\$1,964,605	\$1,992,780

64	SICK LEAVE BUYBACK	\$44,681	\$18,903	\$40,000	\$40,000
65	RESERVE FOR SALARY SETTLEMENT	\$0	\$0	\$214,355	\$1,852,021
66	RESERVE FUND BUDGET	\$0	\$0	\$250,000	\$250,000
67	STORMWATER	\$136,291	\$99,383	\$200,000	\$125,000
68	WATER CHARGES	\$50,000	\$0	\$0	\$0
	TOTAL UNCLASSIFIED	\$10,204,589	\$10,511,546	\$11,816,785	\$13,462,017
	TOTAL GENERAL FUND BUDGET	\$84,099,318	\$87,273,466	\$92,678,613	\$99,726,007



**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 13: FY 2024 Omnibus Budget – Capital Budget - CONT'D

ACTION: Finance Committee Member Co-Chair Pamela Roman described the budgeting process, what the budget supports and noted that this is Wayland's first budget under the Town Manager Act. Ms. Roman thanked the former Acting Town Manager, the Finance Director, the School Department, the Department Heads, as well as the Chairs of all the boards and committees. Ms. Roman asked those in attendance to support the proposed budget as presented.

Moderator Berry commenced with the walk through of the budgeted items, reading only the headings and no dollar amounts.

Sean Fair, committee member on the Conservation Committee made a motion to amend the Conservation Committee line budget by increasing the amount by an additional \$29,125. Mr. Fair could not name a funding source, and was unclear as to what the additional monies would be used for. Brian Keveny, Finance Director responded that the additional money that had been requested had not been approved by the Personnel Board. After Mr. Fair made an amendment, his motion was seconded. After several more comments from the town meeting members, Moderator Berry declared no appropriate motion was made since there was no funding source stated. Select Board Chair Cherry Karlson stated the motion did not list a funding source, and requested Wayland's Town Counsel Mr. David Jenkins of KP Law, to speak to the motion. Stating municipal finance laws, Attorney Jenkins also stated there was no funding source listed. At this time, Mr. Berry again offered the motion was not appropriate based on Mr. Jenkins' explanation. Mr. Fair, taking a previous speaker's suggestion, asked if a line item 17A could be added to the budget. As he did not know where the \$29,125 would be budgeted – either between personnel services and/or expenses, Mr. Fair accepted the Moderator's decision that the motion was not valid.

At this time Mr. Berry continued with the reading of the budget. Once finished, Mr. Berry asked School Committee Chair Chris Ryan to give a brief overview of the school budget, which included the need to move utilities to the Town's unclassified fund, the budget's lack of cost of living increases, and a significant increase to Special Education. Mr. Ryan also stated there has been an increase to the budget to provide for additional teachers due to the increase in students. He concluded by asking the town meeting members to give a favorable vote.



**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 13: FY 2024 Omnibus Budget – Capital Budget - CONT'D

Several questions were asked regarding the current situation with the Superintendent on Administrative Leave, which was not up for discussion due to pending litigation. Moving through the budget, snow and ice removal under the highway budget was questioned and addressed by Department of Highway Director Tom Holder.

Select Board member Dave Watkins discussed changing the source of line item 54 – Debt and Interest to taxation. Mr. Watkins felt \$450,000 would be better suited if removed from the real estate fund and added to the taxation line. After several more comments regarding the comments from Dave Watkins, an amendment to the budget was made. Seeing no further comments or questions, Mr. Berry called for a vote on the amendment. Electronic Vote: Affirmative - 44 / Negative - 89. Moderator Berry declared the amendment failed.

Several more comments and questions were made, to which Finance Committee member Pamela Roman, and Select Board Chair Cherry Karlson responded. Hearing no further questions at this time, Mr. Berry proceeded with the vote on Article 13, Motion 1. Electronic Vote: Affirmative – 114 / Negative – 18. Article 13, motion was adopted and disposed of by the Moderator.

MOTION NO. 2

MOVED by Finance Committee member Steve Correia to see if the Town will vote that each and every numbered item set forth in the Finance Committee's capital budget of Fiscal Year 2024 listed on pages 52-58 of the Warrant for the 2023 Annual Town Meeting in the total amount of \$5,456,372 be appropriated for equipment and vehicles acquisitions and projected for the listed departments, each of which shall be an appropriation, and of the total sum so appropriated, the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,876,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7, or any other enabling legislation, and issue bonds or notes of the Town therefor, \$1,389,081 to be transferred from Surplus Capital Funds, \$1,764,291 shall be provided by transfer from Unreserved Fund Balance, \$288,000 shall be provided from Ambulance Receipts, \$139,000 shall be raised by Water Enterprise Fund Certified Retained Earnings.

2/3 vote required.

Proposed Capital Budget - Fiscal 2023			
DPW			
1	Bucket truck	FC	\$ 180,000
2	H2 - utility truck	FC	130,000
3	Town wide road reconstruction	FC	598,118
		SC	89,382
4	Route 20 South Landfill cap restoration site work	SC	150,000
Facilities			
5	Vehicles - motor pool	FC	50,000
6	Public Safety Building HVAC equipment replacement	SC	175,000
7	Public Safety Building parking and drive maintenance	SC	100,000
8	Public Safety Building exterior rehabilitation	SC	65,000
Fire			
9	Personal protective equipment - turn out gear	AMB	169,000
10	Thermal imaging cameras	AMB	69,000
11	Forestry pump replacement	AMB	50,000
Information Technology			
12	Firewall replacement	FC	105,000
Police			
13	School traffic safety improvements	FC	50,000
14	Officer taser systems	FC	5,396
		SC	57,104
Recreation			
15	Town Beach fence	SC	300,000
Schools			
16	Elementary math curriculum materials and equipment	FC	400,000
17	Food service equipment	FC	100,000
18	DW fire alarm control panel/smoke detection	FC	145,777
		SC	42,823
Water Enterprise Fund			
19	Water main - design	SC	80,000
20	Water booster station upgrade	SC	329,772
		WB	230,000
21	MWRA - design	WB	1,016,000
22	Second water tank - design	WB	250,000
23	Well rehabilitation	WB	250,000
24	Vehicle W-3	WB	130,000
25	Lead service line replacement	WR	139,000
TOTAL BUDGET			\$ 5,456,372

SUMMARY OF FUNDING SOURCES

FREE CASH (unspent funds from prior years)	FC	\$ 1,764,291
SURPLUS CAPITAL (unspent funds from completed capital projects)	SC	1,389,081
AMBULANCE FUND (ambulance fees)	AMB	288,000
WATER ENTERPRISE FUND REVENUE (water fees)	WR	139,000
WATER ENTERPRISE FUND BORROWING (water fees)	WB	<u>1,876,000</u>

TOTAL FUNDING SOURCES**\$ 5,456,372****1. Budget: DPW - \$180,000**

Title: Bucket truck	Project Advocate(s): DPW Director
Description & Justification: This request is to replace a 2005 Ford F550 Bucket Truck Apparatus with a like piece of equipment. The current unit is regularly in need of repair and has been out of service 10 times in the last 3 years. Being a safety-sensitive apparatus, it is imperative that the bucket equipment operate without flaw and that it meet current safety and technology standards.	
Relationship to General Plan: Vehicle replacement	
History: Planned	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

2. Budget: DPW - \$130,000

Title: H2 utility truck	Project Advocate(s): DPW Director
Description & Justification: Replace the current 2012 Ford F350 with a like piece of equipment. This vehicle has been in the fleet for 10 years and now needs frequent maintenance. Several expensive repairs are needed to keep the current vehicle in service.	
Relationship to General Plan: Vehicle replacement	
History: Planned	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

3. Budget: DPW - \$687,500

Title: Town wide road reconstruction	Project Advocate(s): DPW Director
Description & Justification: Funding to continue road improvement projects on the Town's 96 miles of roadway. At present construction rates, resurfacing costs approximately \$250,000 per mile. This funding will be combined with State Chapter 90 funding for FY24 road rehabilitation that is expected to include Bogren, Castle Gate, Forest Hill, Jeffrey, King, Lodge, Mitchell, Sedgemeadow, Sherman's Bridge, and Waybridge. This is an annual program that ensures the Town's roads and municipal ways remain in safe and usable condition. Schedule is based on required water main projects, drainage issues, and pavement conditions. This level of funding represents a 15-17 year resurfacing schedule.	
Relationship to General Plan: Infrastructure maintenance	
History: Planned and ongoing	
Source of Funds: Free Cash \$598,118 + Surplus Capital \$89,382	In the 5 Year Capital Plan?: Yes

4. Budget: DPW - \$150,000

Title: Route 20 South Landfill cap restoration site work	Project Advocate(s): DPW Director
Description & Justification: Site work associated with reconditioning the cap and the further repurposing of the old landfill parcels to include removing disallowed trees and grinding tree stumps as mandated by MassDEP.	
Relationship to General Plan: Infrastructure design	
History: Planned	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

5. Budget: Facilities Department - \$50,000	
Title: Vehicles - motor pool	Project Advocate(s): Public Buildings Director
Description & Justification: New Vehicle to replace 15 year-old Explorer. Current gasoline vehicle is beyond economical repair and will be replaced with a hybrid vehicle.	
Relationship to General Plan: Vehicle replacement	
History: Planned	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

6. Budget: Facilities Department - \$175,000	
Title: Public Safety Building HVAC equipment replacement	Project Advocate(s): Public Buildings Director
Description & Justification: Replace two roof top HVAC units (RTUs). Both units are operating on only one of two compressors and repairs costs have been escalating. Unit compressors are beyond economical repairs and should be replaced with electric heat pumps in keeping with the Town's Climate resolution.	
Relationship to General Plan: Building and grounds maintenance	
History: Planned to upgrade entire system in FY2026. These RTUs require replacement before then.	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

7. Budget: Facilities Department - \$100,000	
Title: Public Safety Building parking and drive maintenance	Project Advocate(s): Public Buildings Director
Description & Justification: Repair cracks, resurface paved parking and driveways.	
Relationship to General Plan: Building and grounds maintenance	
History: Planned	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

8. Budget: Facilities Department - \$65,000	
Title: Public Safety Building exterior rehabilitation	Project Advocate(s): Public Buildings Director
Description & Justification: Paint, caulk, seal or replace exterior surfaces of Public Safety Building as needed to maintain building envelope integrity.	
Relationship to General Plan: Building and grounds maintenance	
History: Four-year planned project with an expected total cost of \$500,000, of which \$135,000 was appropriated in FY2023, \$65,000 is requested here for FY2024, and \$150,000 is planned to be requested in each FY2026 and FY2027	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

9. Budget: Fire Department - \$169,000	
Title: Personal protective equipment - turn out gear	Project Advocate(s): Fire Chief
Description & Justification: Replace outdated personal protective equipment (firefighter turnout gear). Gear includes turnout pants and coat, boots, helmet, gloves and hood.	
Relationship to General Plan: Safety equipment replacement	
History: Planned	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

10. Budget: Fire Department - \$69,000	
Title: Thermal imaging cameras	Project Advocate(s): Fire Chief
Description & Justification: Replace outdated thermal imagers and related equipment.	
Relationship to General Plan: Safety equipment replacement	
History: Planned	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

11. Budget: Fire Department - \$50,000	
Title: Forestry pump replacement	Project Advocate(s): Fire Chief
Description & Justification: Replace outdated forestry pump/ATV that is used for wildland fires and access to remote properties (bike trails, golf courses, town forest, etc.).	
Relationship to General Plan: Safety equipment replacement	
History: Planned	
Source of Funds: Ambulance Fund	In the 5 Year Capital Plan?: Yes

12. Budget: Information Technology Department - \$105,000	
Title: Firewall replacement	Project Advocate(s): IT Director
Description & Justification: Replace Town/School Dept Network Firewalls. Current systems going End of Life and increased school department traffic is overloading current systems resulting in performance issues.	
Relationship to General Plan: Security equipment replacement	
History: Planned	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

13. Budget: Police Department - \$50,000	
Title: School traffic safety improvements	Project Advocate(s): Police Chief
Description & Justification: Replace aged electronic equipment to include crosswalk signals, speed radar boards in school zones. The replacement of crosswalk and radar signals at Middle School, crosswalk and radar signals at Loker and Route 30, installation of signals on School Street to the entrance to the middle school. Replacement of all signals at Happy Hollow School. Current systems are in excess of 10 to 20 years old and it has not been cost effective to continue to maintain outdated technology.	
Relationship to General Plan: Safety equipment replacement	
History: Two-year planned project with an expected total cost of \$100,000, of which \$50,000 was appropriated in FY2023 and the remaining \$50,000 was planned for FY2024	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

14. Budget: Police Department - \$62,500	
Title: Officer taser systems	Project Advocate(s): Police Chief
Description & Justification: Replace current outdated tasers.	
Relationship to General Plan: Safety equipment replacement	
History: Previously planned for FY2025	
Source of Funds: Surplus Capital \$57,104 + Free Cash \$5,396	In the 5 Year Capital Plan?: Yes

15. Budget: Recreation Department - \$300,000	
Title: Town Beach playground	Project Advocate(s): Recreation Director
Description & Justification: The Town Beach Playground is next on the priority list for repair / renovation. Upgrades are required to make equipment and surfaces accessible to children with a range of abilities and to be compliant with Americans with Disabilities Act (ADA) requirements.	
Relationship to General Plan: Building and grounds maintenance	
History: Planned	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

16. Budget: School Department - \$400,000	
Title: Elementary-math curriculum materials and equipment	Project Advocate(s): School Committee
Description & Justification: Replacement curriculum for Mathematics at the Elementary level. Includes textbooks, access to online learning systems, and a minimum of five years of updates.	
Relationship to General Plan: Curriculum replacement	
History: New request responsive to the needs of the district	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: No

17. Budget: School Department - \$100,000	
Title: Food Service Equipment	Project Advocate(s): School Committee, Public Buildings Director
Description & Justification: This request is part of a multi-year request to upgrade 20 + year old kitchen equipment having exceeded their useful life in the Happy Hollow and Claypit Hill elementary schools by replacing the walk in refrigerator and freezer units including design, construction and installation costs.	
Relationship to General Plan: Improvement in Town assets	
History: Multi-year project with a total expected cost of \$305,900, of which \$205,900 was appropriated in prior years. This remaining \$100,000 installment was moved from FY2025 to FY2024 in the Capital plan in order to bid multiple units at the same time for potential savings	
Source of Funds: Free Cash	In the 5 Year Capital Plan?: Yes

18. Budget: School Department - \$188,600	
Title: DW fire alarm control panel/smoke detection	Project Advocate(s): School Committee, Public Buildings Director
Description: The Capital Conditions Needs Assessment conducted in 2018 identified that the fire alarm control panels and smoke detection systems at WHS Field House, WMS, CH and LO will require replacement as they have reached their useful life. In addition, the systems at HH will be in need of replacement due to end of useful life. Additionally, the Wayland Fire Department has strongly recommended that the systems be replaced. The updated alarm systems will be addressable systems that will identify individual detectors in lieu of the current systems that only identify a large section of the building.	
Justification: Replacement is required to meet standards of safety.	
Relationship to General Plan: Improvement in Town assets and safety	
History: Multi-year project with a total expected cost of \$376,000, of which \$187,400 was appropriated in prior years and the remaining \$188,600 was planned for FY2024	
Source of Funds: \$145,777 Free Cash + \$42,823 Surplus Capital	In the 5 Year Capital Plan?: Yes

19. Budget: Department of Public Works, Water - \$80,000	
Title: Water main - design	Project Advocate(s): DPW Director
Description & Justification: This project is for design work associated with our water main replacement program. This project is requested in accordance with the replacement of pipes known to be in poor condition. A capital request for associated construction costs is planned for FY2025 after the design is complete.	
Relationship to General Plan: Infrastructure maintenance	
History: Planned and ongoing	
Source of Funds: Surplus Capital	In the 5 Year Capital Plan?: Yes

20. Budget: Department of Public Works, Water - \$559,772	
Title: Water booster station upgrade	Project Advocate(s): DPW Director
Description & Justification: This project is for the replacement of existing water booster station. This request is to supplement the amount appropriated in a prior fiscal year. The prior design is not sufficient to meet true needs. The current booster station that services approximately 147 homes, is beyond its designed useful life. A replacement is necessary to continue to properly service those residential connections.	
Relationship to General Plan: Infrastructure maintenance	
History: The prior design and associated amount requested in a prior fiscal year is not sufficient to meet true needs. Remaining appropriation of \$329,772 will partially fund the full cost to complete the project as reflected in this item.	
Source of Funds: Water Enterprise Fund Revenue \$230,000 + Surplus Capital \$329,772	In the 5 Year Capital Plan?: No

21. Budget: Department of Public Works, Water - \$1,016,000	
Title: MWRA - design	Project Advocate(s): DPW Director
Description & Justification: This request is for partial funding towards the design of a permanent water supply connection with the Massachusetts Water Resources Authority (MWRA). This project is for Long-Term potable water and fire protection supply. Construction funding is planned to be requested separately after the design is complete.	
Relationship to General Plan: Infrastructure design	
History: Previously planned to be split between FY2024 and FY2025. This appropriation will be combined with \$1,000,000 of ARPA funds towards a total expected design cost of \$2,016,000.	
Source of Funds: Water Enterprise Fund Borrowing	In the 5 Year Capital Plan?: Yes

22. Budget: Department of Public Works, Water - \$250,000	
Title: Second water tank - design	Project Advocate(s): DPW Director
Description: This project involves the design of a 2nd water tank with construction funding planned to be requested separately in FY2025 after the design is complete. A second water tank was demolished a number of years ago. It is known that to provide reliable water and fire protection at a required pressure, a second tank is necessary.	
Relationship to General Plan: Infrastructure design	
History: Planned	
Source of Funds: Water Enterprise Fund Borrowing	In the 5 Year Capital Plan?: Yes

23. Budget: Department of Public Works, Water - \$250,000	
Title: Well rehabilitation	Project Advocate(s): DPW Director
Description & Justification: Each of the four water supply wellfields need to have wellhead screens cleaned. Periodic cleaning of wellhead screens needs to occur for water production to meet demand.	
Relationship to General Plan: Infrastructure maintenance	
History: New request	
Source of Funds: Water Enterprise Fund Borrowing	In the 5 Year Capital Plan?: No

24. Budget: Department of Public Works, Water - \$130,000	
Title: Vehicle W-3	Project Advocate(s): DPW Director
Description & Justification: Replace the current 2012 Ford F350 with a like piece of equipment. This vehicle experiences frequent break-downs and is anticipated to need expensive repairs to keep it operable. It has been out of service 16 times in the last 3 years with significant repair costs. The anticipated repairs are priced at \$21,800.	
Relationship to General Plan: Vehicle replacement	
History: Previously planned for FY2027	
Source of Funds: Water Enterprise Fund Borrowing	In the 5 Year Capital Plan?: Yes

25. Budget: Department of Public Works, Water - \$139,000	
Title: Lead service line replacement	Project Advocate(s): DPW Director
Description & Justification: This is a MassDEP mandated effort to inventory and remove lead service lines in the interest of Public Health and compliance with MassDEP mandate/regulations. The cost is ultimately expected to be reimbursed through a MassDEP SRF Forgiveness Loan/Grant.	
Relationship to General Plan: Infrastructure maintenance	
History: New request	
Source of Funds: Water Enterprise Fund Revenue	In the 5 Year Capital Plan?: No



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ARTICLE 13: FY 2024 Omnibus Budget – Capital Budget CONT'D

MOTION NO. 2

ACTION: After Finance Committee member Steve Correia commenced with the reading of Motion 2 under Article 13, a resident questioned the type of vehicles DPW would be purchasing, and the reason for the high cost compared to shopping local dealerships. DPW Director Tom Holder responded by saying the vehicles are purchased through a dealership that is on the State's contract list, and the vehicles purchased include equipment such as inverters and compressors that are used by the DPW staff that is particular to their work. Mr. Correia corrected line item 15 stating it should read playground - not fence.

Mr. Berry continued with the reading of the capital budget. Line 16 – School Capital. A resident questioned the Math Material and Equipment – why this was in the capital budget versus the operating budget as well as why the school is not waiting until the new Superintendent is in place to make the decision. Chris Ryan, Chair of the School Committee responded to these questions by stating that the math equipment and materials will be used over several years and the school committee thought it was best in the capital budget for this reason, like other items that are used over several years. As far as why not waiting until the new Superintendent is hired, Mr. Ryan indicated a team of educators and school personnel looked at many math curricula and three were piloted. He indicated that a decision such as this is not left to one person but to many educated personnel in the field. A motion was made to amend line item 16 of the capital budget to take out the line item until further consideration could be made by the new incoming personnel for the Wayland Schools. Once the motion was made, several residents spoke in favor and against the amendment. Hearing no further discussion on the amendment, the Moderator asked for a vote on the amendment. By Election Vote - Affirmative – 42, Negative – 85. Mr. Berry announced the amendment failed.

Mr. Berry continued with the remaining line items for the Capital Budget. A resident questioned line item 25 – Lead Service Lines Replacement. Mr. Tom Holder, DPW Director responded that the town has an obligation to demonstrate whether or not there are lead lines in Wayland.

Seeing or hearing no further questions, Mr. Berry proceeded to vote on the FY24 Omnibus Capital Budget. Electronic Vote: Affirmative – 105, Negative – 15. Mr. Berry stated the article passed. Hearing no further questions, Moderator Berry disposed of Article 13.

ATTEST: Trudy Reid, Trudy Reid, Town Clerk



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ARTICLE 14: Capital Stabilization Fund Appropriation

To determine if the Town will vote to appropriate the sum of \$500,000 from General Fund: Unreserved Fund Balance to the capital stabilization fund.

RECOMMENDATIONS:

The Finance Committee recommends approval. Vote: 6-0-0

MOVED by Select Board member Dave Watkins to see if the Town will vote to appropriate the sum of \$500,000 from the General Fund: Unreserved Fund Balance to the Capital Stabilization Fund.

Majority vote required.

ACTION: Mr. Watkins gave a brief explanation of stabilization funds. There are several such as the overlay fund which is used for abatements on a house. The stabilization funds are used for unforeseen expenses, it can be used to help level taxes from year to year, and it can be used for larger expenses. Mr. Watkins further explained in order for the funds to be used, a 2/3 vote must be taken at a town meeting. This article is only asking for approval to move \$500,000 from the General Fund: Unreserved Fund Balance to the Capital Stabilization Fund, and asks for approval on this article.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 99 / Negative – 3. Article 14 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 15: Community Preservation Act – Set Asides and Transfers

To determine:

- a) Whether the Town, pursuant to Massachusetts General Laws Chapter 44B, Section 6, will vote to set aside from the Community Preservation Fund's (CPF) Uncommitted Fund for later spending not more than \$144,821 for open space, but not including land for recreational use, not more than \$144,821 for historic preservation, not more than \$144,821 for community housing, and \$25,000 for administrative expenses; and
- b) Whether the Town will vote to set aside \$372,231 from the CPF Uncommitted Fund for later spending for annual debt service obligations relating to the purchase of the conservation restriction on Mainstone Farm, as previously approved by Town Meeting; and
- c) Whether the Town will vote to transfer funds in the amount of not more than \$144,820 from the Community Housing Fund of the CPF to the Wayland Municipal Affordable Housing Trust Fund.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 6-0-0

ACTIONS: MOVED by Community Preservation Act Committee Chair Susan Weinstein that Article 15 be adopted under the Abbreviated Presentation Procedure and was confirmed to be consistent to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 96 / Negative – 7. Article 15 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 16: Community Preservation Act – Open Space: Implementing Land Management Plan at Heard Farm

To determine whether the Town will vote to appropriate a sum not to exceed \$7,500 from the Community Preservation Fund Open Space Fund, to be expended by the Conservation Commission to implement open space preservation measures pursuant to the Land Management Plan for creation of wildlife habitat at the Heard Farm Conservation Area.

RECOMMENDATIONS:

The Community Preservation Committee recommends approval. Vote: 6-1-1

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

ACTIONS: MOVED by Community Preservation Act Committee Chair Susan Weinstein to see if the Town will vote to appropriate the sum of \$7,500 from the Community Preservation Fund Open Space Fund, to be expended by the Conservation Committee to implement open space preservation measures pursuant to the Land Management Plan for creation of wildlife habitat at the Heard Farm Conservation Area.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 102 / Negative – 7. Article 16 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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**ARTICLE 17: Community Preservation Act – Historic Preservation: Conservation of Gravestones in
Town Cemeteries**

To determine whether the Town will vote to appropriate a sum not greater than \$260,000 from the Community Preservation Fund Historic Preservation Fund for conservation and restoration of designated gravestones in the North, South, and Lakeview Cemeteries, to be expended by the Wayland Historical Commission.

RECOMMENDATIONS:

The Community Preservation Committee recommends approval. Vote: 8-0-0

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

ACTIONS: MOVED by Community Preservation Act Committee Chair Susan Weinstein to see if the Town will vote to appropriate the sum of \$260,000 from the Community Preservation Fund Historic Preservation Fund for conservation and restoration of designated gravestones in the North, South, and Lakeview Cemeteries, to be expended by the Wayland Historical Commission. Ms. Weinstein commented the assessment of these gravestones have been evaluated to urgent care and asks for the Town Meeting members to give a favorable vote.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Vote: Affirmative – 104 / Negative – 8. Article 17 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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**ARTICLE 18: Community Preservation Act – Historic Preservation: Library Archival Document
Conservation and Digitization**

To determine whether the Town will vote to appropriate from the Community Preservation Fund Historic Preservation Fund the following sums of money to be expended by the Wayland Free Public Library Trustees:

- a) not more than \$35,000 to digitize and make accessible the town's newspapers from 1935 to the present; and.
- b) not more than \$6,550 to conserve and digitize the First Record Book of the Wayland Library from 1850.

RECOMMENDATIONS:

The Community Preservation Committee recommends approval. Vote: 8-0-0.

The Select Board recommends approval. Vote: 5-0-0.

The Finance Committee recommends approval. Vote: 6-0-0

ACTION: Moved by Community Preservation Act Committee Chair Susan Weinstein to see if the Town will vote to appropriate from the Community Preservation Fund Historic Preservation Fund, the following sums of money to be expended by the Wayland Free Public Library Trustees:

- a) \$35,000 to digitize and make accessible the town's newspapers from 1935 to the present and;
- b) \$6,550 to conserve and digitize the First Record Book of the Wayland Library from 1850.

Ms. Weinstein provided a few comments in favor of the motion stating the fund will assist with the archiving and digitalization of older newspapers and stated the First Record Book is one of a kind and is in need of restoration.

Seeing or hearing no further questions or comments, Moderator Berry called for a vote.

Electronic Voting: - Yes -106 / No – 1

Moderator Berry called the motion passed and hearing no further discussion, Moderator Berry disposed of Article 18.

ATTEST:


Trudy L. Reid, Town Clerk



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ARTICLE 19: Reaffirm Remote Participation at Town Meeting

To see if the Town will vote to re- authorize of the Select Board to petition the General Court for an act of special legislation entitled “Remote Participation in Town Meeting,” the full text of which is printed below, or take any other action relative thereto.

An Act authorizing remote participation at town meetings in the town of Wayland.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding chapter 39 of the General Laws, or any general or special law or charter provision to the contrary, the town of Wayland may hold annual and special town meetings with voters located in a common, physical location, fully remote or partially remote, to be known as a hybrid town meeting.

SECTION 2. Any town meeting held remotely or in hybrid form in accordance with this act shall be recorded and the recording shall be made available for public viewing on the town’s website for no fewer than 30 days following the conclusion of the meeting. The recording shall also be a permanent record of the town, subject to disclosure upon request.

SECTION 3. All actions taken at a remote or hybrid town meeting held in accordance with this act shall be ratified, validated and confirmed to the same extent as if the town meeting had been conducted entirely in person.

SECTION 4. This act shall take effect upon its passage.

MAJORITY VOTE REQUIRED

RECOMMENDATION: The Finance Committee recommends approval. Vote: 5-0-1

MOTION: by Select Board member Dave Watkins to see if the Town will vote to re-authorize the Select Board to petition the General Court for an act of special legislation entitled “Remote Participation in Town Meeting,” as follows:



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ARTICLE 19: Reaffirm Remote Participation at Town Meeting – CONT'D

An Act authorizing remote participation at town meetings in the town of Wayland

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding chapter 39 of the General Laws, or any general or special law or charter provision to the contrary, the town of Wayland may hold annual and special town meetings with voters located in a common, physical location, fully remote or partially remote, to be known as a hybrid town meeting.

SECTION 2. Any town meeting held remotely or in hybrid form in accordance with this act shall be recorded and the recording shall be made available for public viewing on the town's website for no fewer than 30 days following the conclusion of the meeting. The recording shall also be a permanent record of the town, subject to disclosure upon request.

SECTION 3. All actions taken at a remote or hybrid town meeting held in accordance with this act shall be ratified, validated and confirmed to the same extent as if the town meeting had been conducted entirely in person.

SECTION 4. This act shall take effect upon its passage.

ACTION: After the motion was moved by Select Board Dave Watkins, he spoke in favor of the article. He indicated once approved, the Town would start with a pilot program. Dave Bernstein, Chair of the Electronic Voting committee spoke in favor of the article, indicating the idea has been presented to surrounding towns and their support will help move the article through legislation.

Seeing no other voters wishing to speak, Moderator Berry called for the vote.

Electronic Voting: Yes -91 / No – 17. Article 19 was adopted and disposed of by the Moderator.

ATTEST:


Trudy L. Reid, Town Clerk





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Prior to moving forward with Article 20 and Article 21, Moderator Berry took a few minutes to explain because the next two articles involved the Moderator, and he was the sponsor of Article 21 specifically, he would step down as Moderator. He had arranged for newly-elected Moderator Miranda Jones to serve the position as Temporary Moderator for Articles 20 and 21. At this time, Trudy Reid Town Clerk took to the podium to preside over the election of the Temporary Moderator.

Town Clerk Trudy Reid explained the process to elect the Temporary Moderator and indicated that if there were no nominations from the floor, Ms. Reid would accept the nomination from the Select Board Chair Cherry Karlson. Hearing no nominations from the floor, Select Board Chair Ms. Karson proceeded to cast her vote in favor of Miranda Jones. At this time, Ms. Reid announced the election of Miranda Jones to fill the position of Temporary Moderator and promptly administered the oath of office to Ms. Jones. At this time, Ms. Jones, the newly-elected Temporary Moderator stood at the podium and continued with Article 20 and Article 21.

ARTICLE 20: Revise Town Code on Finance Committee Appointment
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To determine whether the Town will vote to amend its General Bylaws, Section 19-1 of the Town Code by deleting text that is ~~struck through~~ and inserting text that is underlined to read as follows:

There shall be a committee called the "Finance Committee" ~~appointed by the Select Board as hereinafter provided. Such committee which~~ shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Members shall serve terms of three years, such that the terms of two or three members shall expire each year. Members shall be appointed by an appointing committee, called the "Finance Appointing Committee," consisting of the Moderator, the Chair of the Select Board, and the Chair of the Finance Committee. Should the Chair of the Finance Committee seek reappointment, then the Chair of the Finance Committee must recuse him or herself from deliberation of said reappointment, and the Vice Chair shall take the position of the Chair for deliberation of said reappointment. Whenever a vacancy occurs in the membership of the Finance Committee, such vacancy shall be filled by the Finance Appointing Committee for the balance of the unexpired term. Appointment to fill unexpired terms shall be made by the Select Board as vacancies occur.



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ARTICLE 20: Revise Town Code on Finance Committee Appointment – CONT'D

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 4-1-0

The Finance Committee recommends approval. Vote: 3-2-1

ACTIONS: MOVED by Select Board member Adam Gutbezahl that Article 20 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant. Mr. Gutbezahl spoke in favor of the motion due to the fact the Select Board is presently the appointing authority, and indicated the Select Board had formed a subcommittee to study the appointment of the Finance Committee. Several residents spoke in favor and opposition of the motion for several reasons. Temporary Moderator Jones stated that if both Articles 20 and 21 passes, the rule applies that the last motion to pass would go into effect.

After much discussion, and seeing or hearing no further questions or comments, Temporary Moderator Jones called for a vote.

Electronic voting – Yes = 27 / No = 72.

Temporary Moderator Jones announced the motion failed and hearing no further discussion, Temporary Moderator Jones disposed of Article 20.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 21: Finance Committee Appointing Board

To determine whether the Town will vote to amend Town Code Section 19-1 of its General Bylaws, by inserting underlined text and deleting text that is ~~struckthrough~~ as follows:

Chapter 19.1 Finance Committee: ~~Finance Committee~~ Finance Committee Appointing Board.

There shall be a committee called the “Finance Committee” appointed by the ~~Board of Selectmen~~ Finance Committee Appointing Board as hereinafter provided. Such ~~Finance eCommittee~~ Finance Committee shall consist of seven Town registered voters who shall serve without pay and none of whom during his or her service on such Finance Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town money. Finance Committee M~~m~~embers shall serve terms of three years, such that the terms of two or three members shall expire each year. Appointment to fill unexpired terms shall be made by the ~~Board of Selectmen~~ Finance Committee Appointing Board as vacancies occur.

The Finance Committee Appointing Board shall consist of the Moderator, the Chair of the Select Board, and a former member of the Finance Committee chosen by the Moderator to serve a term, determined by the Moderator, not to exceed three years. Said former member of the Finance Committee shall not contemporaneously serve on the Select Board or Finance Committee. Any incumbent member of the Finance Committee serving at the time of approval of this amended bylaw by Town Meeting shall continue to hold said office and to perform the duties thereof until the expiration of the term for which said individual was appointed or until said individual otherwise vacates such office.

MOTION: MOVED by Dennis Berry to see if the Town will vote to amend its General Bylaws § 19-1 of the Town Code, by deleting text that is ~~struckthrough~~ and inserting the text that is underlined to read as follows:

§ 19.1 Finance Committee: ~~Finance Committee~~ Finance Committee Appointing Board. There shall be a committee called the “Finance Committee” appointed by the ~~Board of Selectmen~~ Finance Committee Appointing Board as hereinafter provided. Such Finance ~~e~~Committee shall consist of seven Town registered voters who shall serve without pay and none of whom during his or her service on such Finance Committee shall hold elective or appointive Town office having to do with the appropriation or expenditure of Town



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ARTICLE 21: Finance Committee Appointing Board – CONT'D

money. Finance Committee Mmembers shall serve terms of three years, such that the terms of two or three members shall expire each year. Appointment to fill unexpired terms shall be made by the Board of Selectmen Finance Committee Appointing Board as vacancies occur.

The Finance Committee Appointing Board shall consist of the Moderator, the Chair of the Select Board, and a former member of the Finance Committee chosen by the Moderator to serve a term, determined by the Moderator, not to exceed three years. Said former member of the Finance Committee shall not contemporaneously serve on the Select Board or Finance Committee. In appointing the former member of the Finance Committee, the Moderator shall publicly invite all such persons residing in Wayland to apply in writing, interview all persons who apply, and appoint one applicant to the Finance Committee Appointing Board, while giving his/her reasons therefor. Any incumbent member of the Finance Committee serving at the time of approval of this amended bylaw by Town Meeting shall continue to hold said office and to perform the duties thereof until the expiration of the term for which said individual was appointed or until said individual otherwise vacates such office.


MAJORITY VOTE REQUIRED

RECOMMENDATION: The Finance Committee recommends against approval. Vote 0-5-1

ACTION: Mr. Berry presented his favorable comments in support of Article 21 and explained the difference between Article 20 and 21. Once Mr. Berry finished, seeing no other voters wishing to speak, Temporary Moderator Jones called for the vote.

Electronic voting – Yes = 58 / No = 41. Temporary Moderator Jones declared Article 21 passed and disposed of Article 21.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 22: Community Preservation Act – Recreation: Rehabilitation and Improvement of Cochituate Ball Field Outdoor Court

To determine whether the Town will vote to appropriate a sum not greater than \$150,000 from the Community Preservation Fund Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the outdoor court at the Cochituate Ball Field.

RECOMMENDATIONS:

The Community Preservation Committee recommends approval. Vote: 8-0-0.

The Select Board recommends approval. Vote: 5-0-0.

The Finance Committee recommends approval. Vote: 6-0-0

ACTION: Moved by Community Preservation Act Committee Chair Susan Weinstein to see if the Town will vote to appropriate the sum of \$150,000 from the Community Preservation Fund Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the outdoor court at the Cochituate Ball Field.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Voting: - Yes -67 / No – 7. Moderator Berry declared Article 22 was adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk





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ARTICLE 23: Community Preservation Act – Recreation: Town Beach Entryway and Perimeter Fencing

To determine whether the Town will vote to appropriate a sum not greater than \$147,500 from the Community Preservation Fund (CPF) Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the entryway and perimeter fencing at the Wayland Town Beach.

RECOMMENDATIONS:

The Community Preservation Committee recommends approval. Vote: 6-0-0

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

ACTION: Moved by Community Preservation Act Committee Chair Susan Weinstein to see if the Town will vote to appropriate the sum of \$147,500 from the Community Preservation Fund Uncommitted Fund, to be expended by the Town Manager for rehabilitation of and improvements to the entryway and perimeter fencing at the Wayland Town Beach.

Seeing or hearing no questions, Moderator Berry called for a vote.

Electronic Voting: - Yes -69 / No – 5

Moderator Berry called the motion passed and hearing no further discussion, Moderator Berry disposed of Article 23.

Due to the lateness of the evening, the Moderator stated voice votes would be used for the remainder of the articles.

ATTEST:


Trudy L. Reid, Town Clerk





**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 24: Accept Knollwood Lane Easement

To determine whether the Town will vote to accept an access easement at 51 Knollwood Lane, running between Knollwood Lane to the terminus of Lake Shore Drive, shown as “20.0’ New Location of 20’ Access Easement” on a plan entitled “Plan Showing Easement Relocation 51 Knollwood Lane Wayland, MA,” dated April 29, 2022, prepared by D. O’Brien Land Surveying, a copy of which is on file in the office of the Town Clerk, and to relinquish all right, title and interest on the same property shown as “Previous Location of 20’ Access Easement” on said plan, on such terms and conditions as the Select Board deems to be in the best interests of the Town, and to authorize the Select Board to take any and all related actions necessary or appropriate to accomplish the purposes of this Article and/or otherwise act thereon.

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

ACTIONS: MOVED by Select Board member Tom Fay that Article 24 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

By voice vote, Moderator Berry declared Article 24 passed unanimously, adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk





**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 25: Rescind Unissued Debt

To determine if the Town will vote to rescind previously authorized but unissued debt for various projects listed below, approved at the corresponding Town Meetings, totaling \$3,708,302, that are deemed no longer necessary because the projects funded by the borrowings have been completed:

<u>Project</u>	<u>Amount</u> <u>Authorized</u>	<u>Town Meeting Vote</u>
Loker School Doors & Tile	\$ 460,772	April 2016 Town Meeting, Article 8
DPW Small Truck	\$ 30,000	April 2016 Town Meeting, Article 8
Middle School Network Wiring	\$ 152,000	April 2018 Town Meeting, Article 9
Rivers Edge Asbestos Removal	\$ 265,530	November 2018 Special Town Meeting, Article 5
Loker Elementary School Roof Replacement	\$ 1,300,000	September 2020 Town Meeting, Article 19
Launcher Way Land Acquisition (Community Housing)	\$ 1,500,000	May 2022 Town Meeting, Article 22

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

ACTIONS: MOVED by Select Board Chair Cherry Karlson that Article 25 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

By voice vote, Moderator Berry declared Article 25 passed unanimously, adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk



**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 26: Choose Town Officers

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot:

Trustees of the Allen Fund	The Select Board
Fence Viewers	The Select Board
Field Drivers	The Constables
Measurers of Wood and Bark	Paul Doerr
	Gary Slep
	John R. Sullivan
Surveyors of Lumber	Judy Currier
	Susan W. Pope

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 6-0-0

ACTIONS: MOVED by Select Board member Adam Gutbezahl that Article 26 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

By voice vote, Moderator Berry declared Article 26 passed unanimously, adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk





**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
Wayland High School – Field House**

ARTICLE 27: Hear Reports

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

Board of Assessors (Appendix D)

Community Preservation Committee (Appendix D)

Select Board (Appendix D) (link:

https://www.wayland.ma.us/sites/g/files/vyhlf9231/f/uploads/fcasg_report_01.09.23.pdf)

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

ACTIONS: MOVED by Select Board member Tom Fay that Article 27 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

By voice vote, Moderator Berry declared Article 27 passed unanimously, adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk





**TOWN OF WAYLAND
RECORD OF ACTION AND CERTIFICATION OF
ANNUAL TOWN MEETING
MONDAY, MAY 1, 2023
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ARTICLE 28: Sell or Trade Vehicles and Equipment

To determine whether the Town will vote to authorize the Select Board to sell or otherwise dispose of surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
DPW	F550 Bucket truck	2005
DPW	F350 Utility Body Truck	2012
DPW	Ford Explorer Sport Trac	2008
Police	Ford Explorer	2019
Police	Ford Explorer	2018
Police	Chevrolet Tahoe	2020

RECOMMENDATIONS:

The Select Board recommends approval. Vote: 5-0-0

The Finance Committee recommends approval. Vote: 5-0-0

ACTIONS: MOVED by Select Board member Tom Fay that Article 28 be adopted under the Abbreviated Presentation Procedure and was confirmed to be identical to the warrant.

Seeing or hearing no questions, Moderator Berry called for a vote.

By voice vote, Moderator Berry declared Article 28 passed unanimously, adopted and disposed of.

ATTEST:


Trudy L. Reid, Town Clerk

